



Request for Independent Status -- Itasca CC

2007-2008

An **independent** student is defined as any individual who:

1. is 24 years of age or older by December 31 of the award year
2. is an orphan or ward of the court
3. is a veteran of the Armed Forces of the United States
4. is a graduate student or a professional student
5. has legal dependents other than a spouse
6. is married

If you do not meet any of these criteria but feel you should be considered an independent student for financial aid purposes at Itasca Community College because of unusual circumstances, you must:

1. Explain, in detail, your situation; include why your parents do not support you, and provide proof that you have been supporting yourself. Please use the back side of this form.
2. Complete this form in its entirety.
3. **Attach documentation from a professional** such as one of the following: clergy, counselor, social worker, mental health professional, medical professional, attorney, other professional.

STUDENT RESOURCES AND EXPENSES

Name _____ Soc. Security or Student ID# _____
 Address _____ Date of Birth ___/___/___

Resources:

1. Amount of yearly financial support received from parents: \$ _____
2. Other support received from parents (examples: health insurance, car insurance, room and board while living at home):
 Type of Support _____ Value \$ _____
 Type of Support _____ Value \$ _____
 Type of Support _____ Value \$ _____
3. Please indicate amount and sources of your yearly income for 2006 and 2007. **ATTACH PROOF FOR 2006.**
 (wage statements, tax copies, award letters, etc.)
 2006: \$ _____
 2007: \$ _____

Expenses: Please complete the following for your 2006 and 2007 yearly expenses:

	Actual 2006	Estimated 2007
Housing	\$ _____	\$ _____
Food	\$ _____	\$ _____
Transportation (car payments, insurance, gas, maintenance)	\$ _____	\$ _____
Utilities	\$ _____	\$ _____
Child care/dependent care	\$ _____	\$ _____
Personal (clothing, entertainment, etc.)	\$ _____	\$ _____
Other _____ (type)	\$ _____	\$ _____
TOTAL	\$ _____	\$ _____



Instructions for Third Party Documentation

2007-2008

In extraordinary and documented cases, the financial aid office has the authority to use professional judgment to override a student's dependency status in order to make a student independent for the purpose of applying for financial aid. A student must be unable to obtain his/her parents' information because of extenuating circumstances.

Parents' unwillingness to provide the information or inability to help support the student are not acceptable reasons for an appeal. Students must submit a Dependency Override Request and third party reference letter to the financial aid office for consideration of a dependency override.

The information stated in the Dependency Override Request must be verified by a third party who is aware of your home situation and can verify the information you have provided. Examples of such persons include, but are not limited to: employer, clergy, social worker, attorney, court official, teacher, counselor, psychiatrist, psychologist, medical professional, law enforcement agent, etc.

Instructions for third party reference:

Third party documentation must be on a SEPARATE sheet of letterhead paper. Please include any information of which you have first hand knowledge and that you feel best describes the student's situation. The following is a list of information that MUST be included in your letter:

1. How long have you known the student?
2. Your relationship to the student.
3. When was the last time the student lived with and/or received financial support from his/her parents?
4. Any knowledge of his/her relationship with their parents.
5. The steps that the student has taken to establish their independence from their parents.

Please make sure to include your professional title, name and type of business, business address, telephone number, and where to contact you should any additional information be required.