

# Application Requirement Checklist INTERNATIONAL EXCHANGE PROGRAM Spring 2017

Itasca Community College / Svendborg College – Denmark



## Application Requirements:

ALL items listed below

- Completed Student Application Questionnaire
- \$250 deposit – This deposit is applied to the cost of the trip.  
Petition for refund must be filed prior to first day of spring semester.  
*Any refund of deposit will be applied to your 2017 spring semester tuition.*  
There will be **NO refund of airline ticket and Rail Europe pass charges** once purchased.
- Signed Study Abroad Code of Conduct Agreement
- Signed Itasca Community College Study Abroad Release & Waiver
- Essay (250 word maximum) describing your interest in the program and how it would benefit you
- Two letters of recommendation (*at least one from a high school or college instructor*)

## Additional Requirements:

- Acceptable minimum GPA of 2.00 at the end of Fall Semester 2016
- Completion of Expository Writing (Engl 1101) or Counselor approval
- Completed Student Bio
- Letter of Introduction for Danish Host Family
- Valid passport
  
- Completed Medical History (*completed upon acceptance to program*)
  
- All travel expenses **MUST** be paid in full **PRIOR** to DEPARTURE

Application packets available in 104 Backes Student Center.

**Application Deadline:** **October 14, 2016**

**Exchange Program limited to 20 students (minimum number 16)**

**Submit application to:** Darla Nelson  
Room 104 Backes Student Center  
**Mailing address:** Itasca Community College  
1851 E Hwy 169  
Grand Rapids, MN 55744-3397  
**Email:** darla.nelson@itascacc.edu

**For Information:** Darla Nelson 218-322-2302  
Jon Byrne 218-322-2376