Application Requirement Checklist
INTERNATIONAL EXCHANGE PROGRAM Spring 2016
Itasca Community College / Svendborg College – Denmark

Application Requirements:
ALL items listed below
☐ Completed Student Application Questionnaire
☐ $250 deposit – This deposit is applied to the cost of the trip.
   Petition for refund must be filed prior to first day of spring semester.
   *Any refund of deposit will be applied to your 2016 spring semester tuition.*
   There will be **NO refund of airline ticket and Rail Europe pass charges** once purchased.
☐ Signed Study Abroad Code of Conduct Agreement
☐ Signed Itasca Community College Study Abroad Release & Waiver
☐ Essay (250 word maximum) describing your interest in the program and how it would benefit you
☐ Two letters of recommendation (**at least one from a high school or college instructor**)

Additional Requirements:
☐ Acceptable minimum GPA of 2.00 at the end of Fall Semester 2015
☐ Completion of Expository Writing (Engl 1101) or Counselor approval
☐ Completed Student Bio
☐ Letter of Introduction for Danish Host Family
☐ Valid passport
☐ Completed Medical History (**completed upon acceptance to program**)  

Application packets available in 104 Backes Student Center.
Application Deadline: **October 15, 2015**
Exchange Program limited to 20 students (**minimum number 16**)

Submit application to: Darla Nelson
Room 104 Backes Student Center

Mailing address: Itasca Community College
1851 E Hwy 169
Grand Rapids, MN 55744-3397

Email: darla.nelson@itascacc.edu

For Information: Darla Nelson 218-322-2302
Craig Stertz 218-322-2392
Theresa Stertz 218-322-2389