GENERAL EDUCATIONAL DEVELOPMENT (GED) 
RECORDS REQUESTS

Date ________________________________

To obtain records from the Minnesota GED testing office, please supply the information required below. There is no charge for the service at this time. Requests for records are filled as soon as possible and are mailed within one to two working days of receipt of the request. **One duplicate diploma is allowed for each Minnesota graduate. GED records will not be faxed.**

**PLEASE TYPE OR PRINT LEGIBLY.**

Name ________________________________________________________________________

Name at the time of testing ______________________________________________________

Approximate month and year tested ________________________________________________

Where tested (center/city/location needed) ___________________________________________

Last four digits of your social security number ________________________________________

Date of birth ___________________________________________________________________

I can be reached at this/these phone(s) number in case there is a question in finding my records:

Home:_______________________  Cell:__________________  Work:___________________

What are you requesting?  Duplicate diploma (one allowed) _____
  Transcript/test scores  _____

Where do you want it sent?  Name________________________________________
  Address________________________________________
  _________________________________________________
  City___________________________________________
  State______________ Zip ___________________

Signature (required) _____________________________________________________________

**Send requests by U.S. Mail to:**   GED Testing Office
  1500 Highway 36 West
  Roseville, MN 55113-4266

**Or to submit your request by fax:**  651-582-8458 . **GED records will not be returned by fax**

  1500 Highway 36 West, Roseville MN 55113-4266
  GED Testing info line: 651-582-8445   TTY: 651-582-8201
  education.state.mn.us